

Bellfield College
Senior School Weekly

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IMPORTANT DATES

- 1st - 3rd May - Year 7 Camp
- 4th May - Stages 4 and 5 Subject Information Evening and Careers Expo
- 11th May - Year 11 Biology Excursion
- 15th May - 22nd May - Years 7-10 Half Yearly examinations
- 23rd May - NAP Science sitting date - Year 10
- 30th May - Year 8 Geography Excursion
- 1st June - IHSAN Parent Information Evening
- 12th June - Queens Birthday Public Holiday
- 15th June - Parent Teacher Interviews 4.15pm-8.00pm
- 16th June - Years 9 and 10 Geography Excursions
- 21st June - School Photographs
- 22nd - 23rd June - Hajj Camp
- 23rd June - Last day of Term 2



Mouina Ramadan

HEAD OF SENIOR SCHOOL MESSAGE

Dearest Bellfield families,



Peace and Blessings

Welcome back to what is shaping up to be an exciting term of learning. I sincerely hope that students enjoyed their break and Eid Murabak.

Student Achievements

We congratulate these students who received awards at the end of term assemblies and look forward to seeing the achievements this new term brings.

Compulsory Information Evening

On Thursday 4th May we will be holding our Subject Selections Information evening and Careers Expo. This event is compulsory for students and parents from Years 8, 9 and 10. Students from Years 7 and 12 are strongly encouraged to attend. I look forward to seeing you there.

Timetables Update

Due to statewide teacher shortages it has necessitated modifications to our Senior School timetable and some classes. We have minimised the impact of these changes and prioritised the learning needs of our students. New timetables were placed on CANVAS and came into effect on Wednesday 26th April 2023. While students have received a printed copy, we encourage students to access their timetables through the Sentral student portal.

If you any questions regarding staff or class changes, please do not hesitate to contact me via email mouina.ramadan@bellfield.nsw.education.au or through the administration office 02-9606-2666.

Kind regards,

Mouina Ramadan
Head of Senior School

Bellfield College

Subject Selections Information Evening and Careers Expo



When: Thursday 4th May

Where: Bellfield College Library

Years 7 - 12

All students and their families are invited to participate in either session of the Careers Expo.

Session 1: 6.30pm

or

Session 2: 7.30pm

Years 8 and 9

Subject selections compulsory presentation
6.00pm - 7.00pm

Year 10

Subject selections compulsory presentation
7.00pm - 8.00pm

Subject Selections Online

Subject selections open Thursday 4th May
and close Thursday 11th May.

Who's going to be there?



UNIVERSITY
OF WOLLONGONG
AUSTRALIA



WESTERN SYDNEY
UNIVERSITY



Come and talk to career providers and find out more about options and pathways.

Brother Mohamed Wehby

A MESSAGE FROM THE HEAD OF IHSAN

Dear Parents,

Assalamu 'alaykum.

Welcome back to Term 2 and Eid Mubarak to you and your loved ones.

We pray that the auspicious month of Ramadan this year was filled with peace and blessings – we hope that your prayers are granted and your good deeds rewarded. InshAllah (God willing) we will be blessed with the opportunity to experience the next holy month of Ramadan and pray that Allah (SWT) relieves the suffering of the poor, sick and needy around the world.

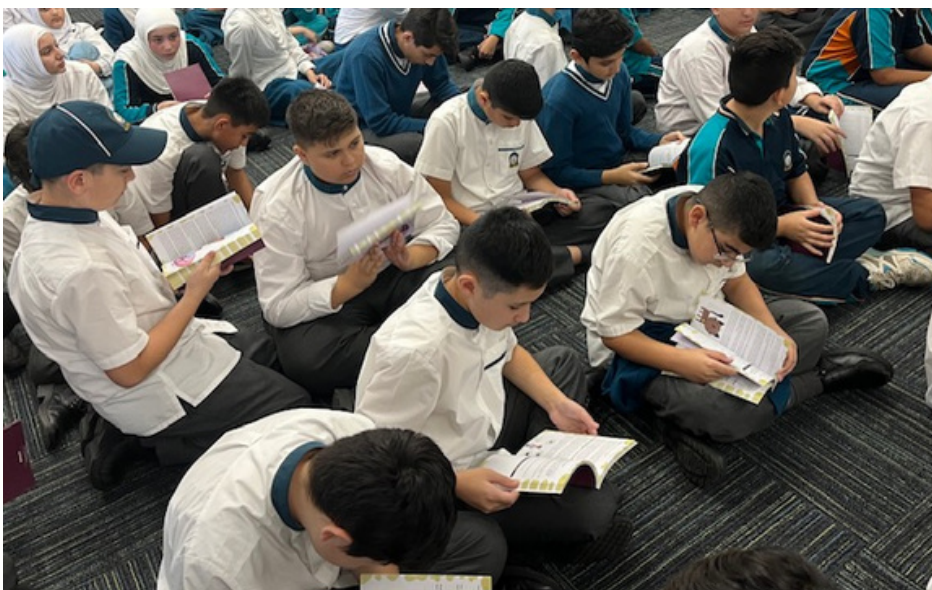
Senior School students have commenced Term 2 Illuminations with a substantial study of Imam Hassan's historical and character legacy. Students are currently engaging with Imam Hassan's core virtues in his youth as well as his Peace Treaty in light of the Imam's remarkable judgement and leadership.

Furthermore, our Year 7 students received hard copies of the Stage 4 Illuminations Character Journal central to their upcoming Year 7 Camp. This journal is a handy and interactive publication that equips Years 7 and 8 students with essential life skills informed by Islamic character education and positive psychology.

May Allah (SWT) make Term 2 a bountiful source of wisdom, faith and knowledge, inshaAllah.

Warm regards,

Mohamed Wehby



بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ



Read in the name of your Master...

Qur'an 96:1



PARENT QUR'AN CLASS

**Bellfield College invites Parents and Alumni
to its Weekly Qur'an Class**



**Every Tuesday: 2:00 - 3:15 P.M.
(Commencing Week 2)**



**31 Rossmore Ave W, Rossmore NSW
2557 (Bellfield College)
Administration Office (White House)**



Free of Charge

[Click here to register](#)

**For more information, please call the
administration office on 9606 2666**

STUDENT QUR'AN CLUB



**Bellfield College invites students to its
after school Qur'an Club**



**Every Tuesday from
3:35 - 4:30 P.M.
(Commencing Week 3)**

Qur'an reading &
understanding



Venue: Library

Attendance is optional

Parents to pickup their
children from school carline
at 4:30 P.M.



Click on the relevant links below:

[Grades K-3 Registration](#)

[Grades 4-7 Registration](#)

[Grades 8-12 Registration](#)

First in, first registered

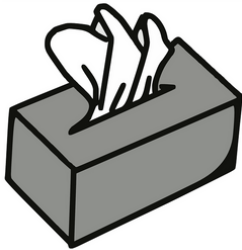
For more information, please call the
administration office on 9606 2666



friendly reminders

Personal Care

As we head into the colder months, we ask that students bring pocket tissues to school with them. Whilst the school has a supply of tissues for the sick bay, students should not be coming out of class to ask for tissues. Please ensure you are prepared each day with all personal care items stored appropriately in your school bag.



Medication

Any student who is required to take medication throughout the day must leave their tablets etc at the Business Support office where it can be safely stored and collected at the end of the day. Any student caught with medication in their bag will incur consequences.



Canteen

The School canteen will re-open Monday 1st May. Information regarding the new online ordering system is detailed on page 6. Please note under no circumstances will cash be accepted for lunch orders. Please ensure you continue to pack a healthy recess for your child.



Online Permission

In the coming weeks we will be trialling the online permission platform through Parent Sentral portal. The Year 8 Geography excursion will be our first permission exercise to be completed online by our parents. Please watch this space and check your parent portal regularly for important information about school events and updates as they happen.

Scholastic Book Club

ORDERS DUE ONLINE by 14th May

Bellfield College supports Scholastic Bookclub and encourages reading for pleasure. Students will receive Bookclub brochures throughout the term.

All orders are online only. The Book Club LOOP platform allows you to pay by credit card. Your child's books are delivered directly to school. You can place your child's order at scholastic.com.au/LOOP or using the LOOP app, which can be downloaded from the App Store or Google Play.

Each order helps to earn free books and teaching materials for our College, however there is no obligation to order. I know of no better way to encourage reading than to allow children to choose the books they want to read.

Book Club





VISUAL ARTS

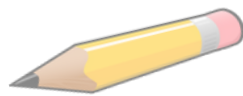


Memory Project - A Kindness Initiative

Students in Senior School were given the opportunity to create portraits of children less fortunate, as a part of the Memory project- gifts through art.

Syria: Focusing on children who have spent their lives living in a refugee camp on the Syrian border.

Students artworks will be hand delivered to the children in Syria by the Memory project team.



A HUGE Thank you to those who got involved from the start, and the Year 8 girls that came to the rescue last minute! What amazing, beautiful hearted students we have!

Mrs Hayes

CASHLESS CANTEEN

Introducing Sentral My School Bucks!

Our school canteen is now using Sentral My School Bucks, a convenient online ordering system that allows you to order your children's canteen meals from the comfort of your home, office, or on the go!

**Sign up today for online canteen order commencing Monday 1st May.
Currently ordering is only available for 7 days in advance.**

To get started with Sentral My School Bucks visit <https://mealorders.sentral.com.au/>

You will need to:

1. Sign Up to Sentral My School Bucks.
2. Link your child/children to your account. To do this you will need to enter your child's school, name, and student number, which you can find below. You will need to add at least one student before you can place an order. You should have received an email from the school with these details. Please contact your school if you did not receive this email.
3. Add funds to your children's wallet.

Once these steps have been completed you are ready to order!

If you have any questions or are having trouble registering or placing orders, you can contact Sentral My School Bucks Monday – Friday 7:30am – 6:00pm (AEST) via email on msbsupport@sentral.com.au or via phone on **02 9196 8200**.



BELFIELD COLLEGE CANTEEN MENU

All items on the Canteen Menu must be **PRE ORDERED** online at <https://mealorders.sentral.com.au/>
Items are **NOT** available for purchase over the counter at recess or lunch.

Pies

| | |
|----------------------|--------|
| Sausage roll | \$4.50 |
| Spinach/Ricotta Roll | \$4.50 |
| Vegetarian Pasty | \$4.50 |
| Beef pie | \$4.50 |
| Chicken Pie | \$4.50 |
| Potato pie | \$4.50 |
| Tomato Sauce | .50c |
| BBQ Sauce | .50c |

Manoosh

| | |
|------------------|--------|
| Folded Cheese | \$4.00 |
| Folded Oregano | \$4.00 |
| Folded Meat | \$4.00 |
| Vegetarian Pizza | \$6.00 |

Pasta/Rice

| | |
|-----------------------|--------|
| Lasagne | \$4.50 |
| Twista Bolognese | \$4.50 |
| Macaroni Cheese | \$4.50 |
| Vegetarian Fried Rice | \$4.50 |

Burger

| | |
|--------------------------------------|--------|
| Chicken Burger with Lettuce and Mayo | \$5.00 |
|--------------------------------------|--------|

Drinks

| | |
|--|--------|
| Bottled water | \$2.00 |
| Just Juice Popper - 200ML | \$2.00 |
| Apple, Orange, Tropical and Apple/Blackcurrant | |

Snacks

| | | | |
|-------------------------------------|--------|---------------------|--------|
| Grainwaves | \$1.50 | Muffins - Choc Chip | \$2.00 |
| Popcorn - BBQ | \$1.50 | Hash Brown | \$2.00 |
| Vege Crackers - Salt and Vinegar | \$1.50 | | |
| Vege Crackers - Italian Supreme | \$1.50 | | |

Meal Deals

On the lunch order bag please indicate option number and select from your choice of food, choice of drink (juice or water) and choice of snack (Popcorn or Grainwaves or Vege crackers)

| | |
|--|--------|
| Option 1: Pie + drink + Popcorn/Grainwaves/Veg Crackers | \$7.00 |
| Option 2: Hash Brown + drink + Popcorn/Grainwaves/Veg Crackers | \$5.00 |
| Option 3: Pasta, + drink + Popcorn/Grainwaves/Veg Crackers | \$7.00 |
| Option 4: Manoosh + drink + Popcorn/Grainwaves/Veg Crackers (Excluding folded vegetarian) | \$6.50 |

The Bellfield College Canteen is now cashless. All lunch orders must be made online via Sentral My School Bucks
<https://mealorders.sentral.com.au/>



LEARNING MANAGEMENT SYSTEM

Parents have direct access to their child's learning modules and homework resources. You may access CANVAS through Sentral Parent Portal. Students have direct access to their class teachers through CANVAS class discussions, announcements, and email communication. Students access their CANVAS account by logging into GMAIL and clicking on the 'dot squares' located to the right, near settings.



PARENT COMMUNICATION

SENTRAL PARENT PORTAL

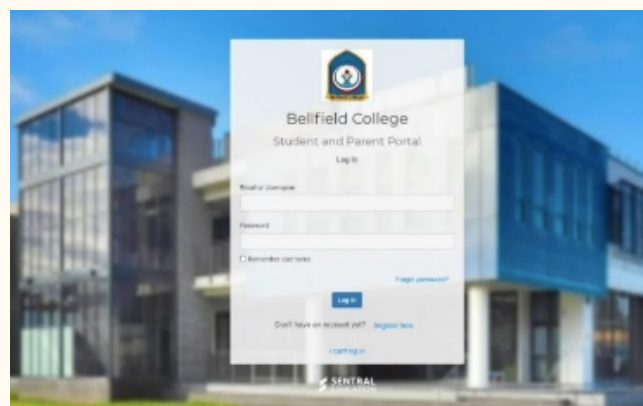
Students can access the portal using their school logon, which gives them access to their timetable, attendance history and reports. All parent notices are uploaded to the parent portal.

Good communication between parents and teachers has many benefits. When parents and teachers share information, children learn more and parents and teachers feel more supported. Good communication can help create positive feelings between teachers and parents. The Sentral parent portal allows you to monitor your child's progress in relation to well being, positive and negative school incidents. Teacher's record daily information in the well being section so that parents have ongoing and current information about their child. Parents can also access their child's reports, attendance and welfare details as well as updating family contact details.

If you have not yet accessed the parent portal please contact the College and request your access code for the parent portal.

How to download Sentral:

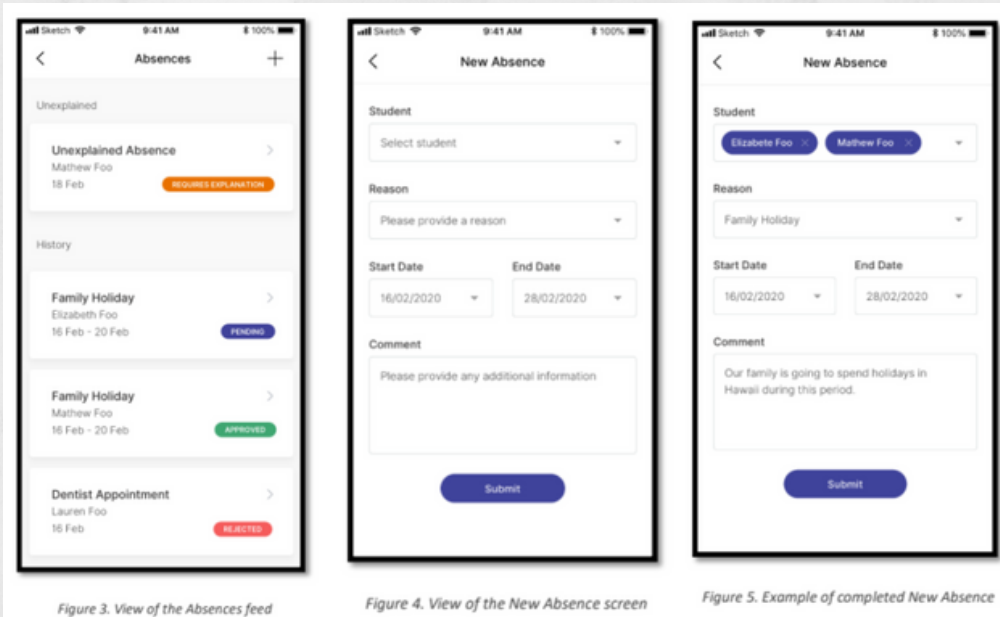
- You can access the portal here: <https://bellfield.sentral.com.au/portal>
- Please download the Sentral for Parents app from App Store or Google store. Enter the name of the college (Bellfield College) and
- Click 'Next'



HOW TO ADD AN ABSENCE ON SENTRAL

The Absences module allows the parent to communicate absence reasons to the school.

In Absences, you will need to select the Unexplained Absence – Requires Explanation item to confirm an existing absence.



We will send an sms notification of an absence if you have not entered the absence into Sentral and we ask that you **reply directly to the sms** with the reason. This message will update Sentral automatically and be linked to your child's profile. Please do not use these sms's to send notifications for other absences as the link is a one time use for the system and any further texts prior to the initial response will be unlinked and unverified.



Uniform requirements **TERM TWO**

Girls Summer uniform

- White Bellfield College school blouse
- Long striped summer skirt
- Years 7-10 White slip on hijab/white undercap
Years 11-12 Teal headscarf/white undercap
- Bellfield College logo bag
- White school socks above the ankle or higher
- Black hard leather hard sole school shoes

Girls Winter uniform



- White Bellfield College school blouse
- Long teal check winter skirt
- Years 7-10 White slip on hijab/white undercap
Years 11-12 Teal headscarf/white undercap
- Bellfield College logo bag
- Teal blazer
- Teal wool blend knitted jumper
- Charcoal lycra stockings
- Black hard leather hard sole school shoes

NOTE: Girls without the correct headscarf will be issued with one from the School's supply and the amount of \$20.00 will be charged to the household account.



Girls Sports uniform

- Long sleeve polo shirt with logo (Saxe Blue, Biscay Blue and Ochre)
- Unisex Long Sport Pant. Stretch Polyester Microfibre (Saxe Blue, Biscay Blue and Ochre)
- White Sport socks above the ankle or higher
- School hat
- Sport Jacket. Unisex Stretch Polyester Microfibre (Saxe Blue, Biscay Blue and Ochre)
- Sport shoes (avoid bright colours)

NOTE: Students without the correct socks will be issued with a pair from the School's supply and the amount of \$5.00 will be charged to the household account.



Students not in the correct and full school uniform will be issued a lunch time detention.

NOTE ** Our College uniform shop stocks open toe tights suitable for ablution.

Not wearing leather school shoes is a WHS risk and students will not be allowed to participate in practical lessons including Food Technology, Technology Mandatory, and Science.

Boys Summer uniform

Boys Winter uniform

**TERM
TWO**

- White Bellfield College school shirt
- Charcoal wool blend long pleated pants
- Grey school socks above the ankle or higher
- Seniors - School tie
- Bellfield College logo bag
- Black hard leather hard sole school shoes
- Teal blazer (optional in Summer)

- White Bellfield College school shirt
- Charcoal wool blend long pleated pants
- Grey school socks above the ankle or higher
- Teal blazer
- Teal wool blend knitted jumper
- Bellfield College logo bag
- Black hard leather hard sole school shoes



Boys Sports uniform



- Long sleeve polo shirt with logo (Saxe Blue, Biscay Blue and Ochre)
- Unisex Long Sport Pant. Stretch Polyester Microfibre (Saxe Blue, Biscay Blue and Ochre)
- White Sport socks above the ankle or higher
- School hat
- Sport Jacket. Unisex Stretch Polyester Microfibre (Saxe Blue, Biscay Blue and Ochre)
- Sport shoes (avoid bright colours)



NOTE: Students without the correct socks will be issued with a pair from the School's supply and the amount of \$5.00 will be charged to the household account.



BELLFIELD COLLEGE SPORT

Sport Uniform Sports Uniform is worn for PE PRACTICALS and Sport days only. Please refer to the student timetable and CANVAS classroom for PE practicals days.



Sport Day is Thursday each week.

Uniform Supply Issues

We regret to inform you that the new sport uniform pants are out of stock with a considerable wait time for purchase (May 2023). In the meantime, we ask that students without the correct sport pants wear plain black track pants. These can be purchased from Kmart, Best & Less or Big W.

Students must have evidence of an order when asked by a teacher.



BOYS HAIRCUT

Students are required to wear their hair in a neat and tidy manner. Haircuts should be of an even grade. Hair should be well brushed and combed and it is assumed that hair will not be in such a condition as to invite comment.

Please be aware of the following:

- Extreme styles of hair are not permitted.
- Gel, mousse and hair spray or other similar substances should not be used.
- There will be no undercuts or steps.
- Nothing shorter than a number 4 comb is acceptable.
- Hair should not touch the shirt collar.
- Beards should be always well groomed / or clean shaven.
- Long sideburns are not permitted.
- Students will not attend class and parents will called to collect their child from school.
- Students who do not abide by the haircut requirements will be asked to fix the identified problem and not return to school until the issue is resolved.

Regular hair blitzs will enforce these expectations.



JEWELLERY REMINDER

The wearing of jewellery is NOT permitted.

This includes; rings, necklaces, bracelets, nose piercings and earrings.

No exceptions will be made.

Confiscated items will be returned to students at the end of the term.

ATTENDANCE PROCEDURES

The following is a summary of the procedures Bellfield College has in place to support students to ensure they meet attendance requirements including being at school on time.

It is expected that all students should be on the school grounds by the morning warning bell at 8.25am every school day.

First period lessons commence at 8.30am and all students must have their name marked as present during the first 5 minutes designated during period 1.

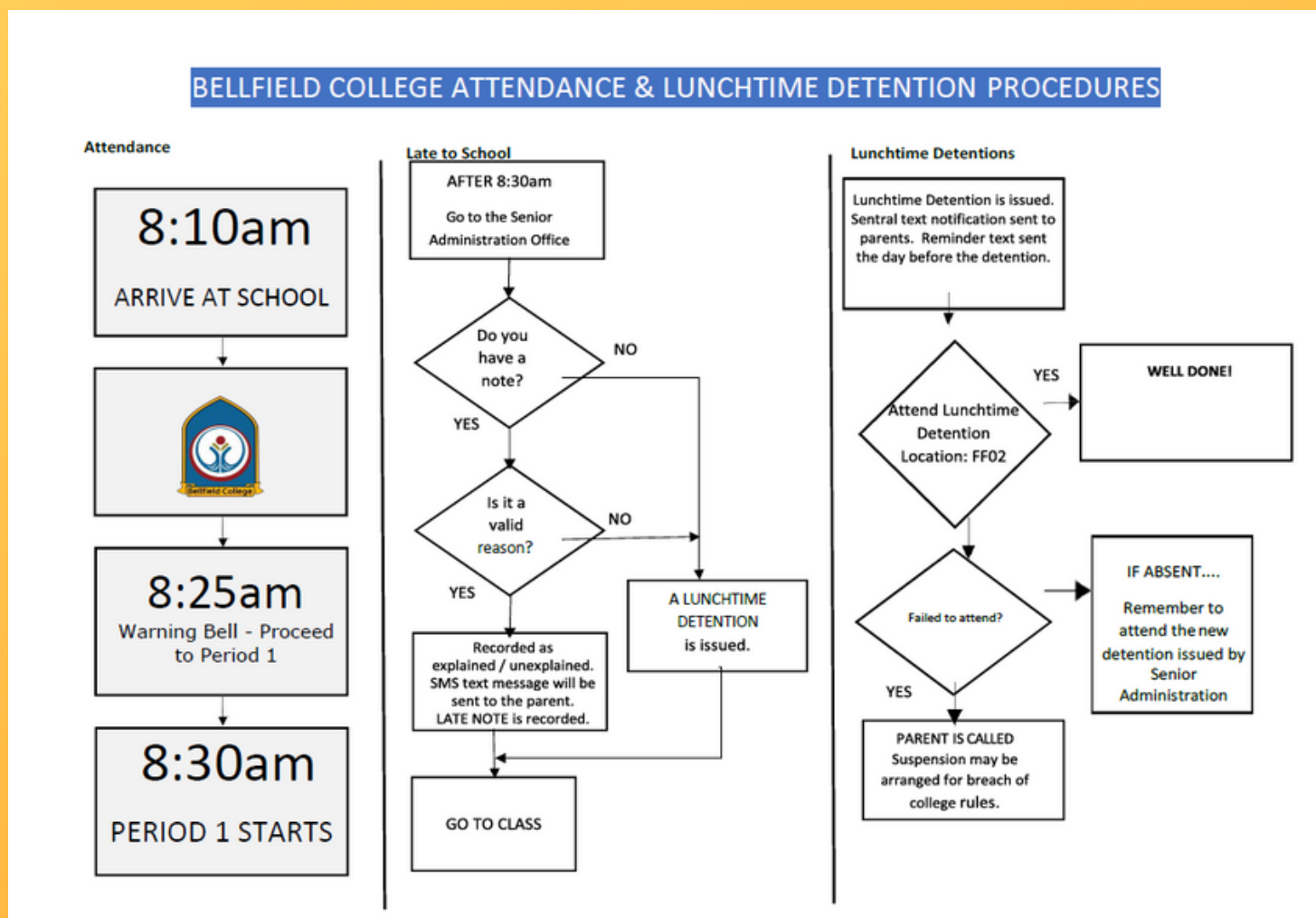
Any student arriving after 8.30am will be considered late to school and will need to attend the Senior Administration Office as soon as they arrive to school to be marked as present.

The school gate closes at 8.30am. After this time parents will need to physically access the Senior School front offices to personally sign their children in. Parents must provide a valid reason; this will be recorded as explained and unjustified late and a subsequent text message will be sent to the parent as a record of attendance. A valid reason may include;

- Appointment supported by a medical certificate or certificate of attendance

Lunchtime detentions are not negotiable and must be served by the student if issued. Failure to attend a detention due to absence will result in the issue of another one. If not absent from school and the student fails to attend the detention, parents will be called so that a suspension may be arranged for a breach of college rules and the suspension will be recorded against the student's name.

Please see below for the lunchtime detention and attendance flowcharts.



Why attendance matters



When your child misses school they miss important opportunities to:



Learn



Build friendships



Develop life skills

Days missed = years lost


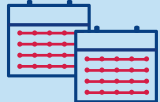
A day here and there doesn't seem like much, but...

When your child misses just...

they miss weeks per year

and years over their school life

1 day per **fortnight**
 = **4** weeks  = Over **1** year missed

1 day per **week**
 = **8** weeks  = Over **2.5** years missed



Senior Campus Protocols

Suspension

An immediate suspension will be given to a student who: swears at a teacher, engages in physical fighting, violence directed toward a person, steals from someone or engages in immoral behaviour, chewing gum. Other behaviours may also result in suspension and may include vandalism, high level bullying, an ongoing accumulation of issues and an inability to demonstrate improved behaviour.



Students Late to Class

Students late to class will receive a Lunchtime Detention. Late to class can be defined simply as 'wrong place, wrong time'. If a student is late to class / truant an entire period they are marked as absent on the Sentral roll marking system. This is then followed up by the class teacher and the Head of Department the next day. Continued late to class / truancy may result in further action being taken.

Roll Call

Students must arrive prior to 8.30am and will attend period 1 class immediately after the morning bell (8.30am). Attendance rolls will be marked at the commencement of period 1 and throughout the day occurring at the beginning of each period. Students late to class will be issued with an 'on the spot' lunchtime detention.

Mobile phones



Our College is a student phone free zone.

Mobile phones MUST be placed in the school bag and switched off before entering school grounds. If seen, heard or used on school grounds devices will be confiscated immediately and held for two weeks. Please note that this also includes mobile phone devices such as AirPods and phone headsets. Other technology items including IPADS and Apple watches are also not permitted.

Students also have the option of handing in their mobile phone to the senior administration office each morning. Pick up occurs at 3.20pm, not earlier.

Lunchtime Detentions

Your child may receive an on-the-spot lunchtime detention for reasons including but not limited to:

- Late to class
- Out of Uniform
- Non completion of class work

If a student is absent from school when the detention is served, then he/she will have to serve it on another day and families will be notified accordingly.

Failure to attend the detention may result in a suspension as this is considered a serious breach of college rules.

Travel Policy

Please ensure that prior to booking any holidays during term time, that you seek approval from the college.

We only allow 10 school days leave maximum during a calendar year.

Any families who are in breach of our travel policy will have their enrolment terminated.

Year 11 and 12 students will not be granted leave during term time.



Homework

Homework is sent home every night. Please contact your child's class teacher if you have any questions.

The Main Types of Homework are:

- Practice Exercises – providing students with the opportunities to apply new knowledge, or review, revise and reinforce newly acquired skills
- Preparatory Homework – providing opportunities for students to gain background information on a unit of study so that they are better prepared for future lessons
- Extension & Research Assignments – encouraging students to pursue knowledge individually
- Revision and consolidation – reading over class notes, applying information and organisation or reformatting notes

Private Buses

Students travelling to and from school via private buses should use the footpath along the front driveway. When leaving school, students must use the Junior crossing and the student exit pedestrian gate.

Withdrawing from the College

If you are withdrawing a student from the College, please be advised that **10 weeks' notice is required**

If you do not provide the College 10 school weeks' notice of withdrawing from the college, a term's fees will be charged to your account.

Afternoon Pickup and Morning Drop off

Kiss and Drop

If travelling to and from school by car, pick up and drop off is strictly via the school car line zone. Car line may be accessed through the Junior school gate, follow the road through to the senior school library and wait in your car for your child. Children must wait in front of the library until mum or dad are seen to approach the library. Students are not permitted to wait along the grass area, nor should they be encouraged to cross carline to enter your vehicle.



- ALL students must be picked up from the car line.
- NO students will be permitted to exit to enter cars parked on the street.
- Gates will open at 2.45pm.
- Please join the car line. No cars will be permitted to make a right turn to enter the car line.
- ALL cars must exit the driveway and turn left ONLY. Right turn and U-turns will not be permitted.
- Students will be lined up in family groups during afternoon pick up to allow for faster access.
- Please be respectful and courteous to our staff as they are only doing their job.

Sick Bay

Illness at School

Students who are sick during the school day should:

1. See a teacher for written permission to go to the sick bay.
2. Present themselves promptly to the senior administration office.
3. Follow instructions from the administrative staff politely.
4. Stay at school until the administrative staff have contacted parents.



- Students must not telephone parents to arrange for their parent/guardian to collect them. This will be done by the office staff.
- The sick bay is used for a short time only and students will be monitored by the senior school administration officer. If the problem persists parents or caregivers will be contacted. For serious problems, parents or caregivers will be contacted immediately and for very serious cases medical help will be sought.
- It is extremely important that the medical information in each student's file is accurate.

If there is a change in your child's health status, the school MUST be notified. For students who are on medication parents are required to complete a 'Prescribed Medication' form explaining the nature of the medication and give clear guidelines for administering the medication. This form is available from the front office. Prescribed medications must be distributed from the office.



Senior School Contacts

| | | |
|-----------------------|---|--|
| Mrs Mouina Ramadan | Head of Senior School | mouina.ramadan@bellfield.nsw.edu.au |
| Mr Mohamed Wehby | Head of IHSAN | mohamed.wehby@bellfield.nsw.edu.au |
| Mrs Lela Vukovic | Deputy Head of Senior School | lela.vukovic@bellfield.nsw.edu.au |
| Mrs Belinda Fellows | Executive Assistant to the Head of Senior School | belinda.fellows@bellfield.nsw.edu.au |
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| Mrs Suzanne Rose | Head of Department English, Languages, Drama | suzanne.rose@bellfield.nsw.edu.au |
| Mrs Chanel Jbarah | English and HSIE | chanel.jbarah@bellfield.nsw.edu.au |
| Mr Mahdi Hussain | English and Drama | mahdi.hussain@bellfield.nsw.edu.au |
| Mrs Fatima Dirani | English and Learning support | fatima.dirani@bellfield.nsw.edu.au |
| Mrs Maysaa Balhas | Arabic Language | maysaa.balhas@bellfield.nsw.edu.au |
| Mrs Lela Vukovic | Head of Department - Creative Arts | lela.vukovic@bellfield.nsw.edu.au |
| Mr Andrew Smith | Music | andrew.smith@bellfield.nsw.edu.au |
| Mrs Sasha Hayes | Visual Arts and Visual Design | sasha.hayes@bellfield.nsw.edu.au |
| Mrs Shweta Sharma | Acting Head of Department Science & Technology | shweta.sharma@bellfield.nsw.edu.au |
| Mr Javid Karimi | Head of Department - Mathematics | javid.karimi@bellfield.nsw.edu.au |
| Miss Stephanie Laguna | Maths and Science | stephanie.laguna@bellfield.nsw.edu.au |
| Miss Zahraa Imran | Maths and Science | zahraa.imran@bellfield.nsw.edu.au |
| Mrs Sarah El Hourani | Maths and Science | sara.elhourani@bellfield.nsw.edu.au |
| Mrs Rana Chebli | Arabic and HSIE | rana.chebli@bellfield.nsw.edu.au |
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