

Belfield College



Junior School Parent Information Booklet 2021



Wisdom through Faith and Knowledge

WELCOME

Asalaamu

Aalaykum

Dear Parents,

Welcome to Bellfield College, 2021!

We are very pleased that you have chosen Bellfield College for the education of your children and trust they will enjoy their time at the College.

Our goal for your children is to provide enriching learning opportunities which teach, guide, motivate and inspire them as they grow into young adults who contribute to society with excellence and integrity.

Please read this booklet and keep it handy throughout the year. We look forward to encouraging the students to achieve their best as well as collaborating with you to strengthen our shared vision and Tri-Partnership.

Mrs Jennie Harold
Head of Junior School

Mrs Natalie Stevenson
Deputy Head of Junior School

At Bellfield College our aim is to:

- Provide high quality, stimulating education in a caring & nurturing Islamic environment.
- Instil strong morals and virtues in each child so that they may strive to live in the way of Allah (swt), our beloved Prophet Mohammed (pbuh) and the Holy Imams (a.s).
- Support the family unit through open communication and an integral link between home and the College.
- Support and empower parents in their role as the primary educators of their children.
- Develop our programs based on student needs and encourage students to actively participate in all College activities with confidence and pride.
- Encourage and facilitate a high standard of academic achievement.
- Develop in each child a sense of security, confidence and self-esteem to their fullest potential.
- Promote friendships amongst the children, encouraging the sharing of equipment and resources so that children learn to respect the rights of others.
- Prepare children to be aware and sensitive to the diverse world around them.
- Work as a team, supporting each other professionally and sharing ideas to ensure the highest quality of care and education.

CONTACT US

The College welcomes open communication with parents via the following methods:

- email class teacher or Junior Office
- Student Diaries
- Weekly Newsletters – available Fridays via Sentral and WhatsApp
- WhatsApp – Whole school groups and Grade groups. **PH: 0430 842 666**
- Sentral Parent Portal or APP – using parent logins



Key Staff Contacts

Boardmember	Zainab Beydoun	zainab.beydoun@bellfield.nsw.edu.au
Head of Junior School	Jennie Harold	jennie.harold@bellfield.nsw.edu.au
Deputy Head of Junior School	Natalie Stevenson	natalie.stevenson@bellfield.nsw.edu.au
Head of Illuminations	Br Mohammed Wehby	mohammed.wehby@bellfield.nsw.edu.au
Stage One Co-ordinator	Fatima Mchawrab	fatima.mchawrab@bellfield.nsw.edu.au
Stage Two Co-ordinator	Lina Saleh	lina.saleh@bellfield.nsw.edu.au
Stage Three Co-ordinator	Marina Boussi	marina.boussi@bellfield.nsw.edu.au
Learning Support Co-ordinator	Sarah Williams	sarah.williams@Bellfield.nsw.edu.au
Instructional Leader	Fatima Balloot	fatima.balloot@bellfield.nsw.edu.au
Junior School Sport	Fatima Mchawrab	fatima.mchawrab@bellfield.nsw.edu.au

Administration Staff

Junior School Office:	Grace Lizzio	grace.lizzio@bellfield.nsw.edu.au
Enrolment and Fees:	Sana Saleh	sana.saleh@bellfield.nsw.edu.au
Executive Assistant to the Principal:	Amy Carrigg	amy.carrigg@bellfield.nsw.edu.au

Junior School Staff

Class KB	Michelle Barron	michelle.barron@bellfield.nsw.edu
Class KH	Yuri Hioki	yuri.hioki@bellfield.nsw.edu.au
Class 1A	Kadeeja Adawa	kadeeja.adawa@bellfield.nsw.edu.au
Class 1C	Reem Chokr	reem.chokr@bellfield.nsw.edu.au
Class 1M	Fatima Mchawrab	fatima.mchawrab@bellfield.nsw.edu.au
Class 2A	Muhsen Albayati	muhsen.albayati@bellfield.nsw.edu.au
Class 2M	Masooda Akram	masooda.akram@bellfield.nsw.edu.au
Class 3A	Afnan Al-Herez	afnan.alherez@bellfield.nsw.edu.au
Class 3S	Lina Saleh	lina.saleh@bellfield.nsw.edu.au
Class 4O	Jason O'Leary	jason.oleary@bellfield.nsw.edu.au
Class 4N	Nazmun Ali	nazmin.ali@bellfield.nsw.edu.au
Class 4A	Abdul Al-Tamimi	abdul.altamimi@bellfield.nsw.edu.au
Class 5P	Matthew Paras	matthew.paras@bellfield.nsw.edu.au
Class 5T	Justin Todd	justin.todd@bellfield.nsw.edu.au
Class 6A	Momena Akram	momena.akram@bellfield.nsw.edu
Class 6B	Marina Boussi	marina.boussi@bellfield.nsw.edu.au
Class 5/6S	Dahlia Sari	dahlia.sari@bellfield.nsw.edu.au

TERM DATES 2021

Term One: January 28 - April 1

Term Two: April 19 – June 25

School Closed May 3 – May 7 and May 13 -14

Queen's Birthday Public Holiday - June 14

Term Three: July 12 – September 17

School Closed 20- 21 July

Term Four: Labour Day Public Holiday - October 4

October 5 – December 15

ATTENDANCE/ABSENCE FROM THE COLLEGE

Students are expected to attend school for all scheduled term days, including activities such as carnivals, excursions and camps.

If a student is absent due to illness, parents need to provide a note to explain the absence. This note may be emailed to the Junior school office, or written in student diaries. It is a legal requirement that all absences are covered by a written note.

Term Time Leave

The College does not permit holidays during term time. Permission for any leave that occurs during term time should be sought from the Principal/CEO well prior to departure. NSW Government Legislation requires that all parents complete an [Application for Extended Leave](#) form which is to be submitted to the Principal/CEO providing sufficient time for approval.

Consistent attendance at school is essential for student learning and development. At Bellfield College, students who miss more than 2 weeks of school due to extended travel/leave will be asked to repeat their current grade.

SCHOOL HOURS

All students need to arrive at school between 8:10am and 8:30am.

Time	K-2	3-6
8:30	Morning Bell and Assembly	
8:40	Period 1	
9:10	Period 2	
9:40	Crunch and Sip	
9:50	Period 3	
10:20	Period 4	RECESS
10:50	Period 5	Period 4
11:20	LUNCH 1	Period 5
11:50	LUNCH 2	Period 6
12:20	Period 6	Period 7
12:50	Period 7	LUNCH 1
1:20	Period 8	LUNCH 2
1:50	Period 9	PRAYER
2:20	RECESS	Period 8
2:50	Prayer	Period 9
3:20	Dismissal - students go to car line, bus lines or private buses	

LATE ARRIVAL/EARLY DEPARTURE

Students arriving late to the College are required to sign in at the Junior Office and will receive a late note. If students are required to leave early, parent permission must be sought. Late arrivals and early departures are noted as partial absences on student reports. Appointments during school hours are discouraged.

If returning to school after an appointment, students must be signed in at the Junior Office by a parent.

MOBILE PHONES, ELECTRONIC DEVICES

Junior School students are not permitted to have mobile phones at school. If students use a mobile phone during school hours it will be confiscated for two weeks and kept for parents to collect.

Junior School students are not permitted to wear Smart watches with messaging or internet capability such as Apple Watches.

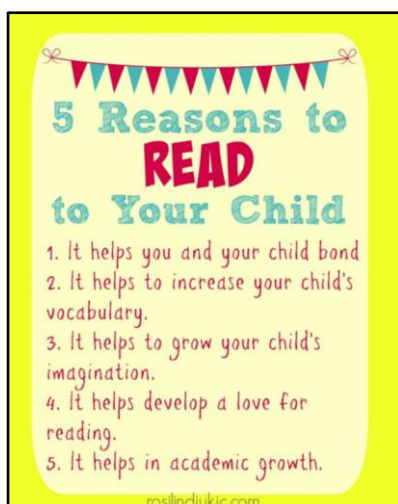
It is suggested that children do not bring in any toys from home as they may be broken or lost and staff cannot be responsible for these items. Computer games, iPads or iPods are not permitted on the College campus or school bus.

STATIONERY AND REQUIREMENTS

Parents are provided with a list of required items for each year level. Please ensure that your child has the correct items every day. Student diaries need to be at school each day.

All equipment and uniform must be labelled. Lost Property items are kept in the Junior School Office and can easily be returned to the correct student if they are labelled.

READING



Regular home reading forms an important part of children's literacy development. K-2 students will be issued with readers to read at home and return to school each week. Home readers will be sent home from Week 5. Readers are meant to be slightly easier than your child's reading level so that they can feel success and understand what they are reading. School readers are the responsibility of the child and as such, any lost or damaged books will be replaced at the expense to the family.

Reading to your child and listening to them read to you has many benefits, at any age. All students are encouraged to read each night as part of their homework expectations. Students can record their reading in their Student Diary. Later in the year students will be introduced to the *Premier's Reading Challenge*.

UNIFORM

Full school uniform must be worn every day. Full sports uniform must only be worn on sports and PE days. School caps must be worn every day.

K-2 Sport Uniform to only be worn on Tuesdays and Thursdays.
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3-6 Sport Uniform to only be worn on Wednesdays and Fridays.
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Uniform dress code is outlined in the Student Diary.

Uniforms can be purchased at the College Uniform shop.

The uniform dress code applies during school hours, while travelling to and from school and when students are on school excursions.

Students not in full school uniform, including hats and blazers will not be permitted to attend excursions unless they have been asked to dress differently for a specific field trip.

- Stud earrings and sleepers worn in the ears (female students only) plus watches are the only acceptable jewellery.
- Black leather shoes are compulsory in the Senior & Junior Campus due to safety issues.
- Extreme hair colours (e.g: green, pink or purple rinses) and/or extreme hairstyles (e.g: mullets, close shaves, spikes or mohawks) are not permitted.
- Other than clear nail polish, cosmetics may not be worn at school.
- The only headwear that is acceptable apart from the hijab is the school hat. Hats must be worn outside at all times. Hats are not worn inside.
- Students not following the uniform policy will have a uniform sticker placed in their school diary.
- If a student receives 3 stickers within one term, they will be referred to a member of the Junior School Executive team for parent follow up.

HATS

Bellfield College is a sun safe school. Students are required to wear their school cap to and from the College and in the playground at all times to protect them from the sun, regardless of the season. Students not wearing a hat will be required to play under the shelter. Caps are also required for PE and Sport lessons.



BIRTHDAYS

A child's birthday is a special occasion, however due to increasing allergies and our healthy eating policy, we ask that no cakes, lolly bags etc. be brought to the College. Students will receive a personalised birthday card and a treat from the Birthday Bucket on or near their birthday. All treats in the Birthday Bucket are Halal.

HOMWORK

Homework allows for practise, extension and consolidation of work done in class. It also assists students to plan and organise time, while establishing good habits of focus and self-discipline. Homework is set by teachers to reinforce classroom learning.

It is essential for child development that play and activeness be a big part of a child's day. The College acknowledges the importance of balance between work and play. The amount of time spent on homework will vary depending on age, ability and home environment. **Homework should not take more than 30 minutes per day.**











Parents/carers can help by:

- Take an active interest in homework
- Ensure there is a regular time and place set aside to complete homework
- Encourage children to read each day
- Communicate with teachers any concerns they have about homework

Parents and students can use the Student Diary to notify their teacher if there is anything they do not understand in their homework or if your child is unable to complete set homework.

Students will be provided with login access to **Reading Eggs** and **Mathletics**. Teachers set tasks at the appropriate levels which students complete in class and as homework.

Other recommended sites include:

 National Geographic articles for kids	 Free online levelled reading program	 Educational games for Pre-K to Year Six	 Inspire Motivate Achieve	 Free digital library
 Students can set up their own free account	 Maths and English games for students in Pre-K to Year Eight	 Free to sign up for students in Kindergarten to Year Five	 Maths activities for Kindergarten to Year Two	 Free interactive games for Kindergarten to Year Six across all subjects

PARENT VOLUNTEERS

Due to Covid-19 restrictions, we have limited opportunities for parent volunteers. As we receive further advice from the NSW Department of Health we will advise parents as we really appreciate assistance from our parent community. All volunteers must submit a Working with Children Check number and their birthdate to the Junior Office for verification before commencing their volunteer work.

SCHOOL BANKING

A school banking service through the Commonwealth Bank is available for students in Junior School to encourage them to save. Banking day is **Wednesday**. Deposits will be processed at the College and deposit booklets will be returned to students. The College receives a small commission from the Commonwealth Bank for processing these deposits. Enquiries about school banking can be directed to the Junior Office.



LEARNING SUPPORT

Mrs Sarah Williams oversees the Learning Support department and students who receive any additional support within the classroom. Students are selected for additional programs based on set criteria such as assessment data, teacher feedback and class performance. Parents may be asked to seek additional professional support outside school if required to assist student progress and development. Learning Support can be short term or long term and ranges from reading assessments, one-on-one support, MiniLit, social skills groups, revision and/or study sessions. Parents will be informed when their child is receiving additional support. Learning Support staff assist students both in small withdrawal groups and in whole class settings.

ASSESSMENTS

Students will be assessed on their skills and understandings in each Key Learning Area throughout each term. They will have many opportunities to demonstrate their learning in a variety of ways. K-2 students compile a Learning Journal with a sample of their learning and activities during the year. Assessments will not be scheduled for one week each term. Regular assessments are used to guide the teachers in their future planning as well as identify students who may need additional or alternative learning tasks.

Student work samples and assessment tasks will be collated to determine A-E report grades which accurately reflect student achievement.

REPORTS

Student Reports are issued at the end of Term Two and Term Four. It is a policy of Bellfield College that parents will not receive their child's reports if their fees are in arrears.

PARENT TEACHER INTERVIEWS

Parent Teacher interviews are held at the end of Term Two and Term Four. Parents will be advised about how to make bookings via the Sentral Parent Portal. It is important that all parents attend these sessions so that clear communication regarding the progress of students is maintained.

Parents seeking additional meeting times with teacher staff or executive staff are asked to make their request through the Junior Office.

Term Two: Monday 21st and Tuesday 22nd July

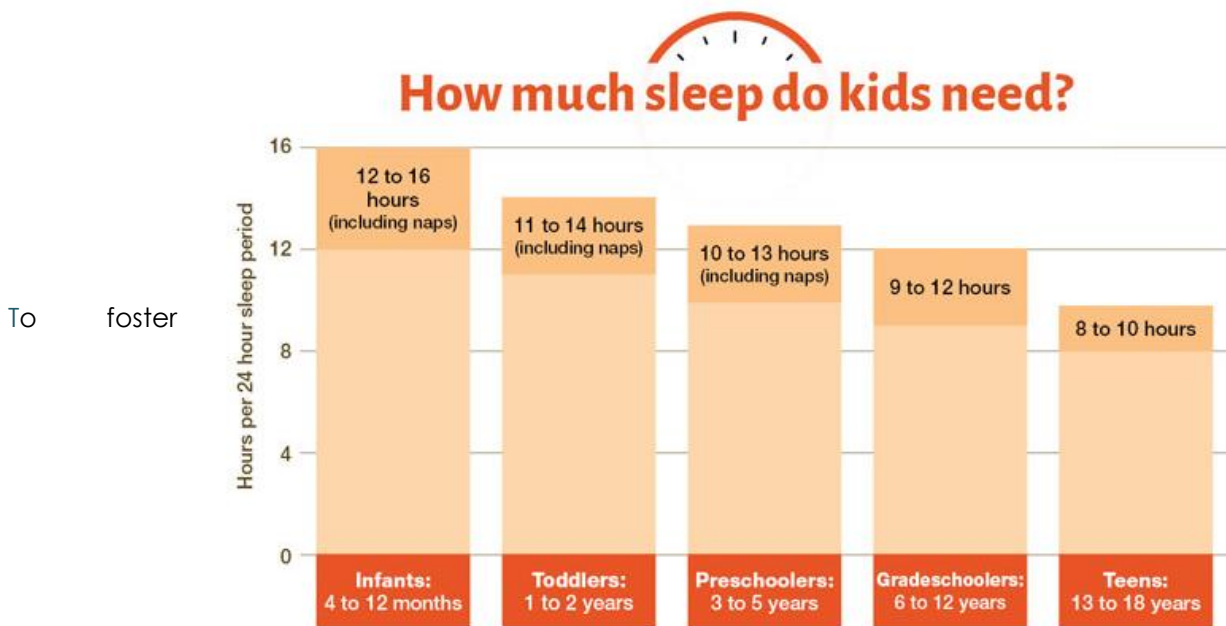
Term Four: Monday 6th and Tuesday 7th December

KINDERGARTEN

Starting school is a big milestone for both children and their parents. The staff at Bellfield College understand that there are many adjustments during this period and look forward to supporting and partnering with you on this exciting journey.

Please note the following for Kindergarten students:

- **breakfast** - this is an important meal to start the day well!
- **early bedtime** - it is recommended that children aged between 4-6 years get approximately ____ hours sleep each night for them to be well rested, for physical growth and to help their focus in class
- **blue bags** must be brought to school each day



independence please help your child to:

- hang up their own bag
- open their drink/snack/lunch containers independently
- go to the toilet independently (including wiping & washing) and then wash hands
- put on their own socks/shoes & tie shoelaces
- recognise their own belongings
- be responsible for their own belongings, e.g. putting their hats in their bags

To help your child to write their name, please teach them to use a capital letter for the initial letter, and lower case for remainder of name. Encourage them to start their name on the top left hand corner of the page. We have name cards at Kindergarten to help your child learn this skill.

YEAR SIX

Year Six is another important milestone, as students end their time in Junior school and start to think ahead and prepare for a new chapter in their education in Senior School. This pre-teen stage is a time of change and emotion and the staff at Bellfield are here to navigate this transition.

Please note the following information specific to Year Six, 2021

Overnight Camp to Bathurst: Compulsory for all students

June 23th - 24th

Year Six Shirts: special shirts will be organised by the Year Six staff towards the end of the year

Year Six Graduation: November 24th (to be confirmed)

MEDICATION

All medication must be stored at the Junior Office. No medication can be given to students without a permission note signed and dated by the parent/guardian. The note must clearly state the student name, dosage and time to be given and medication must be in its original packaging.

We do not administer Panadol/Nurofen sent to school to maintain a temperature. Therefore, if your child has a fever in the morning, he or she must be kept at home. We will only administer Children's Panadol in an extreme emergency and with parent consent.

Covid-19 Restrictions apply at all NSW schools and workplaces, and as such we will follow regulations and will inform parents of any updates via the newsletter and WhatsApp groups.

ALLERGY AWARENESS

There are students in our College who are highly allergic to peanuts and other nuts. Students are not to bring sandwich spreads such as Peanut Butter or Nutella, as well as any food which contain nut products including muesli bars, biscuits and snacks.

If your child has allergies and/or anaphylaxis it is essential that the College has a copy of the medical action plans and medication such as Claratyne or an EpiPen. **All medication must be in date.**

IMMUNISATION

Children who are not fully immunised may be required to remain at home should there be an outbreak of a disease for which they are not immunised. This excludes Covid-19. Immunisation records must be provided at enrolment and should be updated by parents when required.

SCHOOL EXCLUSION PERIODS for ILLNESS

If your child has an infectious condition, you may need to keep them at home from school to stop it from spreading. Generally if your child feels unwell, keep them home from school and consult your doctor. This chart and the information it contains is not intended to take the place of a consultation with your doctor.

More information can be found at:

<https://www.health.nsw.gov.au/Infectious/factsheets/Pages/childhood.aspx>

Illness	Symptoms	Exclusion Period
Chickenpox	Mild fever and a rash of red, itchy patches. These turn into fluid-filled blisters before they crust over to form scabs and eventually drop off.	Until all blisters have dried, which is usually around 5 days after the rash first appeared.
Cold and Flu	Coughing, low-grade fever, a sore throat, sneezing and a blocked or runny nose.	Current advice: Covid-19 test must return negative before return to school.
Conjunctivitis	Redness and swelling of the outer layer of the eye and inside the eyelid. It can also cause sore and watery eyes, with pus.	Until discharge (pus) from eyes has stopped – unless otherwise advised by your doctor.
Diarrhoea Gastroenteritis	Gastroenteritis, also known as 'gastro', can cause vomiting and diarrhoea, as well as nausea and stomach pains.	Until they have not had a loose bowel motion or vomit for 24 hours.
Head Lice	Head Lice bite and cause itching of the skin. Lice can be passed between people by close head-to-head contact and sharing personal items, such as combs.	No, as long as effective treatment begins before the next school day.
Whooping Cough	Usually begins with a persistent dry cough that progresses to intense bouts of coughing, including a 'whooping' noise as the child breathes in.	until 5 days after they started antibiotics, or for 21 days from the beginning of their cough.

COVID-19

Bellfield College has a dedicated Work, Healthy & Safety committee which regularly evaluates Covid-19 safety plans and restrictions for the safety of all students, staff and parents. The College remains up to date with government advice and regulations and shares this with the school community promptly.

EXCURSIONS AND CAMPS

During the year a number of excursions, incursions and camps will be provided for students. These aim to provide enriching learning opportunities and reinforce content being covered in class. All excursions, incursions and camps meet NESA Syllabus requirements and as such are compulsory for all students.

These events are covered in the Student Levy which is paid as part of school fees. No additional payment is required.

SWIMMING

K-6 students will participate in a one-week intensive swimming program during Term 4. Swimming and water safety are essential skills in Australian life. **This program is compulsory for all students** to attend and the cost of the is included in the student levy. Further details will follow.

SPORT

All students are involved in a structured sport program that encourages skill development, teamwork and physical fitness. A variety of sport activities are offered at the College such as basketball, netball, volleyball and football.

CARNIVALS

Students in Years 3-6 participate in three main carnivals during the year.

- **Swimming Carnival: 4th March, 2021** at Bradbury Pools - girls and boys separate
- **Cross Country: 4th June, 2021** (selected competitors)
- **Athletics Carnival: 2nd August 2021** at Sydney Olympic Park

STUDENT LEADERSHIP

Bellfield College believes that all students have the potential to develop leadership skills which can be used to serve others.

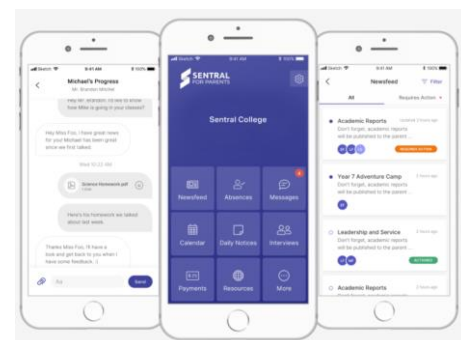
Leadership opportunities consist of:

- All students have the opportunity to apply for the **Student Representative Council** each year.
- **Class leaders** are selected based on responsible and helpful behaviour in class.
- Students in Year Five are given the opportunity to apply for **Junior School Leadership** roles of School Captains and Prefects. Junior School Leaders regularly meet with the Head of Junior School and attend external leadership training days where possible.

SENTRAL PARENT PORTAL

Parents can access the Sentral Parent Portal via the website <https://bellfield.sentral.com.au/portal2/#!/register> or app. Parents have been provided with a unique log-in code to set up their own account. If you have not received this code, or are having difficulty with the portal or app please contact the Junior Office.

The *Sentral for Parents* app allows you to monitor your child's school journey simply and efficiently. You will find numerous smart features that help streamline your day. Receive messages and notifications from teachers, report absences, make payments for school activities and more. The Sentral for Parents app helps you stay connected and informed about your child's education.



AFTERNOON DISMISSAL

Students are dismissed at 3.20pm by the class teacher and proceed as follows:

- **Car Line:** Parents need to follow the directions of College staff and line up in order of arrival and wait until it is their turn to pick up their child/ren in the circular driveway.

Liverpool Council has stipulated that no cars are to be parked on the kerb for afternoon pick up.

All parents need to wait in the carline for the safety of their children.

- **Bus Line:** Students wait in the designated area under teacher supervision until they are escorted to their bus. Rolls are marked before children get onto buses.

If your child's afternoon dismissal plans change please notify the Junior Office ASAP.

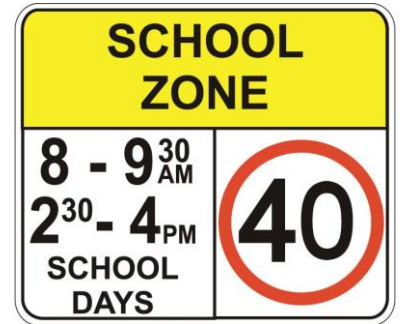
In line with our Road Safety Policy, and for the safety of all children, we remind parents and carers that:

- Gates open at 2:45pm for carline
- 10km/hr speed limit inside the College
- Follow the directions of all staff as they assist with traffic flow and safety
- Do not drop-off or pick-up outside the College
- Students will wait in House Groups at the front of the carline
- Only allow children to exit and enter the car on the kerb side
- Do not use driveways for parking or turning
- No right turn onto Rossmore Avenue when exiting the College
- Always ensure that your child and yourself are "buckled up" in the car

LATE PICK UP CHARGES

The College provides supervision until 3:50pm each day.

Failure to collect your child before 4:00pm will incur a flat fee of \$30, in line with the costs of After School Care as the College will be required to roster additional staff for supervision.



TRANSPORT

Student transport operated by the College has been made available to assist families in getting their children to and from school. This service is charged as a separate additional fee and **must be paid a term in advance**. This is to secure your child's position on the bus. **This fee is non-refundable.**

School Operated Buses

Prices for all Bus Routes:

Number of students	Full Fee Per student / day	Full Fee Per student / week
1 child	\$11.00	\$55.00
2 children	\$10.00	\$50.00
3 children	\$9.00	\$45.00
4&5 children	\$8.00	\$40.00

Please be aware fees may be subject to change as it is dependent of prices charged by external suppliers & services.

Private Buses

Families who use privately operated service providers to transport their children to and from school are required to deal directly with the operator regarding all transport enquiries. It is the responsibility of the operator to ensure that the children arrive to school on time and ensure that all students on their bus are safely seated before departure.

Please ensure that your contact details are always updated with the College and drivers so that we can keep you posted with changes to bus schedules.

It is the responsibility of the parents to ensure that private bus drivers have correct and valid:

- NSW Driver's Licence
- Working with Children's Check
- Insurances

The school bears no responsibility for students traveling on privately operated transport.

Public Transport

Students require an Opal Card to travel on public transport to and from school. The school operates a bus to and from Leppington Station each day.

STUDENT DIARIES AND STICKER SYSTEM

Your child has been provided with a school diary for 2021. Diaries will be used as a communication tool between parents and the teacher. Diaries to be brought to school each day. Please use the diary to write any questions or reply to comments made regarding your child. Diaries can also be used to record any reading your child does at home.

If diaries are lost students will be required to purchase a replacement for \$15.

Please be aware of the sticker system the College has implemented as a **signature will be required** if your child has received a sticker or written message.

Late sticker: Is issued to a student who arrives late to school or class throughout the day. If your child arrives after the morning bell, they will need to proceed to the front office and collect a late note.

Homework sticker: Is issued to a student who fails to complete or hand in homework. Your child may be required to finish incomplete homework during their lunch time.

Uniform sticker: Is issued to a student who is not wearing the correct item/s of uniform on any day. Please note that if your child receives 3 uniform stickers within one term, you will be phoned to come and collect your child to either give them the correct item/s or take them home to get changed.

Detention sticker: Is issued to students who receive a detention for misbehaviour in the classroom or playground.

CANTEEN

Our canteen closed in 2020 due to Covid-19 restrictions. The College has taken this opportunity to revamp the Canteen operations and we hope to have an operational canteen with healthy food options in the near future. Further information will be provided regarding ways to order and pay, menus and opening hours.

HEALTHY LUNCHBOXES

Please ensure that your child is coming to school with healthy nutritious items that will help keep them alert throughout the day. Items such as fruit, yoghurt, vegetables & sandwiches are the preferred option.

Items such as chocolate, chips, lollies and nuts are **NOT PERMITTED** in their lunchboxes. Please avoid sending snacks which are high in sugar.

Each day students have a **Crunch and Sip** break in which they can eat fruit, vegetables and drink water to power their brain and sustain their focus and learning.

As Bellfield is an Islamic College, all meat or chicken must be Halal. No seafood or shellfish is allowed to be brought to the College. Scaled fish such as tuna & salmon are permitted.

STUDENT BEHAVIOUR



Bellfield Junior School is currently preparing to implement a school-wide positive behaviour program called *Positive Behaviour for Learning* (PBL). This program focuses on students being *safe, respectful learners*. Our behaviour expectations and awards will reflect the PBL program.

Bellbirds are small cards which are used as a whole school approach to recognise exceptional behaviour. These can be given out in the classroom, library or the school playground by all teachers.

5 bellbirds = Merit Award

10 merit awards = Coordinator Award

10 merit awards = Bronze Award

10 merit awards = Silver award

10 merit awards = Gold award



Through *Positive Behaviour for Learning* the aim is that students will:

- Endeavour to display Islamic virtues and show good character
- Take responsibility for his/her own behaviour
- Reflect on choices/decisions they have made and how to make better decisions in the future
- Consider how behaviour impacts self / others
- Explain the reason/s why the behaviour is unacceptable
- Understand future consequences should the behaviour/s continue
- Begin each day with a fresh start and positive attitude

BELLFIELD COLLEGE CODE OF CONDUCT

- Remember Allah (swt)
- Be considerate and courteous
- Be honest and trustworthy
- Make the most of your abilities and opportunities
- Respect others' right to learn
- Do your best
- Act for the safety and well-being of yourself and others
- Be in the right place at the right time
- Wear the correct uniform with pride
- Care for the College grounds and respect college property.

Positive Behaviour for Learning in the Classroom

PBL ensures that students are explicitly expected of them in the classroom and school environment. It has clear consequences for negative behaviour and rewards for positive behaviour.

This chart will be displayed in each classroom and students all begin on green. If they are disruptive or break class rules, they are moved down the chart. If they reach red, parents will be notified of behaviour via a phone call.

Ready

All students begin the day on 'Ready' and demonstrate safe, respectful, learning behaviour.

Think

Students are given a verbal warning and reminded how to be a safe, respectful learner.

Time Out

If students continue to disregard expectations, they are sent to the blue mat/chair in the classroom for 10 minutes where they will reflect on their behaviour. At the end of the 'time out' session, they will return to the group and have the opportunity to move back up to the 'Ready' stage.

Referral

Students who continue disregarding appropriate safe, respectful behaviours are immediately removed from the learning environment. They will be referred directly to their Stage Co-ordinator who will follow up with appropriate consequences.

Illuminations & Qur'an 2021

Asalamu 'Alaykum and welcome to 2021 from the Illuminations and Qur'an team!

We pray you had a restful and family focused holiday season and are excited for the year ahead. The Illuminations and Qur'an team is looking forward to working alongside our students, parents and teachers in the spirit of our tri-partnership vision at Bellfield College. Illuminations' aim is to develop our students' character strengths to reflect Prophet Muhammad's exemplary character.



The cornerstone of the Illuminations project rests on a pivotal worldview: "To live a God-centric life where every thought, emotion and action is regulated and realised in harmony with Allah's will and pleasure." So, the outcome of the Illuminations program is to let Allah's Beautiful Names and Attributes shine in our everyday life.

This inspiration arises from numerous Qur'anic verses and authentic narrations, which form the foundation of the Illuminations project.

وَاللَّهُ الْمَشْرِقُ وَالْمَغْرِبُ فَأَيْنَمَا تُوَلُّوا فَثَمَّ وَجْهُ اللَّهِ إِنَّ اللَّهَ وَاسِعٌ عَلِيمٌ

To Allah belong the east and the west. Whichever way you turn, there is the Face of Allah and you are always in the presence of God. He is the Embracer, the Knower (Qur'an 2:115).

وَاللَّهُ الْأَسْمَاءُ الْحُسْنَىٰ فَادْعُوهُ بِهَا وَذَرُوا الَّذِينَ يُلْحِدُونَ فِي أَسْمَائِهِ سَيُجْزَوْنَ مَا كَانُوا يَعْمَلُونَ

The most Beautiful Names belong to Allah: so call on Him by them and keep away from those who pervert them. They shall be recompensed for the things they did (Qur'an 7:180).

إِنَّ لِلَّهِ تِسْعَةً وَتِسْعِينَ اسْمًا مِائَةً إِلَّا وَاحِدًا، مَنْ أَحْصَاهَا دَخَلَ الْجَنَّةَ

Surely to Allah belongs 99 names, whoever embodies and manifests them enters Paradise (Ṣaḥīḥ Muslim 2677).

فتخلقوا باخلاق الله

Attain and embody the morality of Allah (swt).

Figure 1: Illuminations curriculum overview (framework, tools, methods)

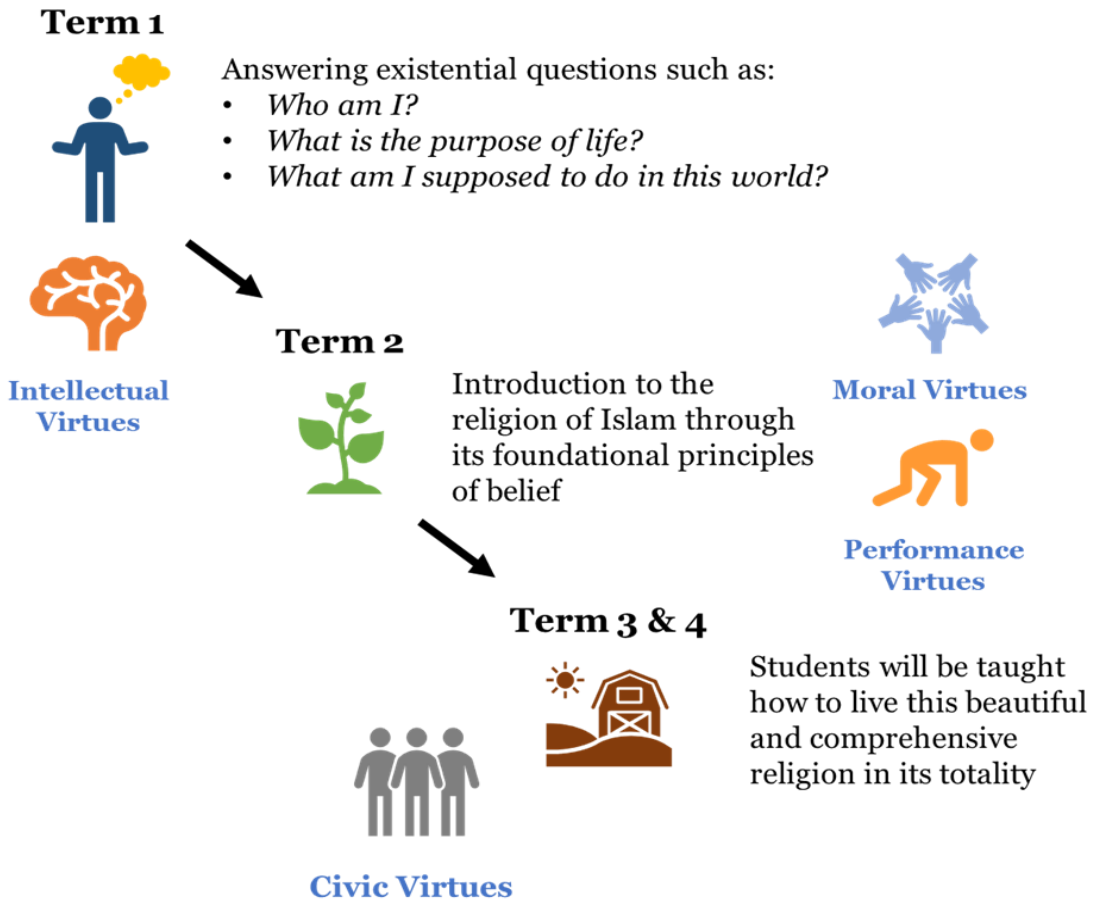
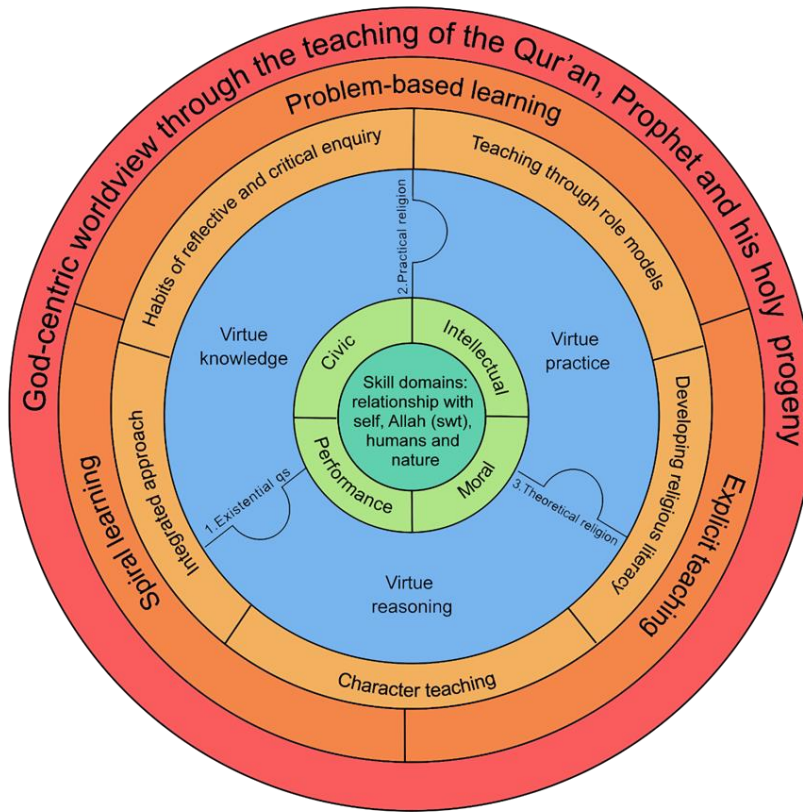


Figure 2: Illuminations curriculum program

Lesson structure: Weekly, students will have lessons for Illuminations and Qur'an memorisation coupled with understanding Qur'anic concepts.

- Each Qur'an class will consist of 5 periods per week.
- Each Illuminations class will consist of 3 periods per week.



Figure 3: Stage 3 Illuminations Term 1 lessons

Illuminations team:

I would like to introduce our dedicated and enthusiastic Illuminations and Qur'an teams for 2021.

Qur'an		Illuminations	
Kindergarten	Abeer Bahsoun	K-2	Abeer Bahsoun
Year 1	Anwar Alrekabi, Tarek Bahsoun		
Year 2	Hiam Ajami, Nour Nasereddine		
Year 3	Tarek Bahsoun, Anwar Alrekabi	3-6	Ammar Keshvani
Year 4	Hiam Ajami, Nour Nasereddine		
Year 5	Sheik Mohammad Dehnavi, Bayda Mahmood		
Year 6	Sheik Mohammad Dehnavi, Fatima Elzein		

Illuminations student resources

- K-2: *Seeds of Faith* Book (Books 1 & 2)
- Yr 3 and 4: *My Prayer Book* (Books 1 & 2)
- Yr 5 and 6: *Sprouts of Faith* program



Figure 4: Qur'an program learning plan

Learning plan

Preliminary level

By the end of this level students will:

- ◆ Be able to recognise, pronounce and write the letters with fatha in their main form
- ◆ Have memorised and understood the concept of 7 short Suwar of Juz 30 and Surah Al-Fatihah
- ◆ Have learned the meaning of the Quranic words of the memorised Suwar
- ◆ Have memorised 8 Quranic moral sentences and their concepts
- ◆ Have learned the Arabic numbers 1-20

Level 1

By the end of this level students will:

- ◆ Be able to recognise, pronounce and write the letters (in single and joined form) with fatha, kasrah and dammah (Short Vowels)
- ◆ Be able to read simple words/ short sentences with fatha, kasrah and dammah
- ◆ Have memorised and understood the concept of 8 short Suwar of Juz 30
- ◆ Have learned the meaning of the Quranic words of the memorised Suwar
- ◆ Have memorised 8 Quranic moral sentences and their concepts
- ◆ Have learned the Arabic numbers 1-100

Level 2

By the end of this level students will:

- ◆ Be able to recognise, pronounce and write the letters with Sukoon, Long Vowels, Shaddah and Tanween
- ◆ Be able to read long sentences from the Quran
- ◆ Have memorised and understood the concept of 7 Suwar of Juz 30
- ◆ Have learned the meaning of the Quranic words of the memorised Suwar
- ◆ Have memorised 8 Quranic moral sentences and their concepts

Level 3


By the end of this level students will:

- ◆ Have studied the rules of silent letters (Hamzat Al-Wasl, Lam Shamsiyah, etc), stopping rules
- ◆ Be able to read verses from the Quran
- ◆ Have memorised and understood the concept of 7 Suwar of Juz 30
- ◆ Have learned the meaning of the Quranic words of the memorised Suwar
- ◆ Have memorised 8 Quranic moral sentences and their concepts

Level 4

By the end of this level students will:

- ◆ Have studied the Tajweed rules and are able to apply it in their Quran recitation
- ◆ Have memorised and understood the concept of some long Suwar of Juz 30
- ◆ Have learned the meaning of the Quranic words of the memorised Suwar
- ◆ Have memorised 8 Quranic moral sentences and their concepts



Islamic events: Our students will celebrate:

- Minor events
 - Birth of Lady Fatima (term 1)
 - Birth of Imam Ali (term 1)
 - Celebration of Mab'ath (Day of Resurgence, term 1)
 - Eid el-Ghadir (term 3)
- Major events
 - Annual walkathon (term 1)
 - Ramadan dinner (18/04, night before the start of term 2)
 - Hajj camp (term 3)
 - Ashura Day (term 3)
 - Arba'in Play (term 4, 5/10)
 - Prophet's carnival (term 4)

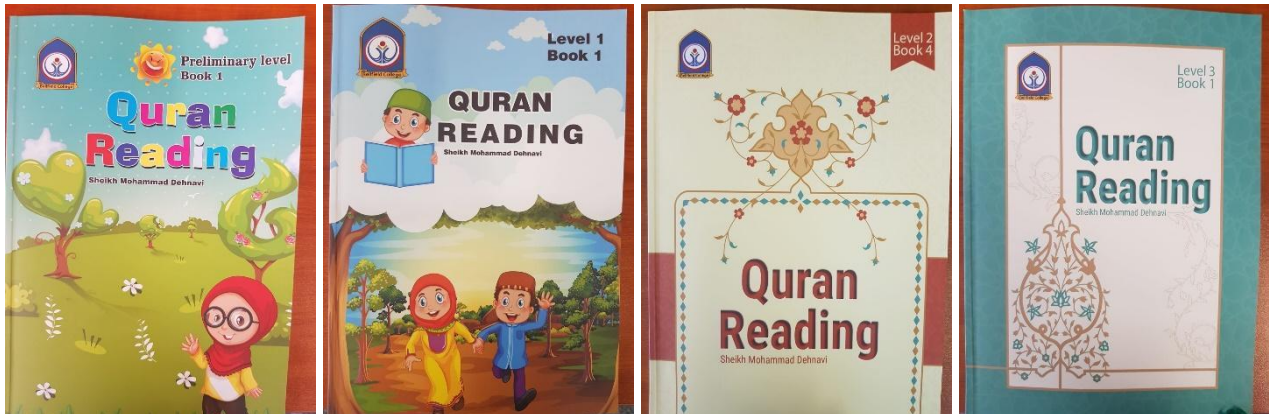
Qur'an memorisation: In primary school, Qur'an is taught for the purpose of reading the Qur'an with the objective of creating a connection that students will carry with them for the rest of their lives. Please ensure you closely follow what your children are learning and assist them to memorise their 2 surahs per term as advised by their teachers.

Our junior Qur'an program lasts 7 years – from kindy to year 6.

By the end of the first 5 years, students will be able to:

- Recite the Qur'an proficiently with the application of *tajweed* rules
- Memorise different *suwar* (chapters) of Juz' 30 with brief and simple understanding
- Understand common and important Qur'anic terms from the memorised *suwar*
- Memorise *akhlaqi* (moral) verses of the Qur'an and understand their concepts

Each year is designed across 4 books, with each book covering a 10 week term. So, over the first 5 years, students will cover 20 books.



In the last 2 years of our 7 years program, we focus on Qur'an understanding and *mafaheem* (concepts).

Assessments: Students will have one major assessment each term as well as short quizzes/tests throughout the term. Terms 1 and 3 are usually project-based and terms 2 and 4 are assessment/exam-based.

Homework: All classes will receive weekly homework related to the lessons they have learnt in class. Please ensure students have their Illuminations and Quran workbooks in their bag on the days they have these subjects.

Prayer: All students engage in prayer every day at Bellfield College. Prayer is run for K-2 students in a shortened form, which includes a range of duas (supplications). Grades 3-6 perform their Dhuhr and Asr prayers as well as reflections on gratitude, translations, meanings and philosophy of prayer relevant to their age group. This is with the aim of allowing students to positively connect with Allah (swt) in their prayer and ultimately reflect the beauty of prayer in their daily lives.

We look forward to a successful year of growth for our children with your support and commitment to your children's spiritual development. Please contact any member of the Illuminations team if you would like further information or require assistance.

IHSAN Helpline



STEP 2

Dial 6684



STEP 1

Call +61 2 8755
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Warm regards,
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Head of Illuminations

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