

Bellfield College **Assessment and Reporting Policy**

Assessment of students will be ongoing throughout the year. It will involve the collecting, analysing and recording of information about student progress towards the achievement of outcomes from the NSW syllabus for each KLA.

All assessment items should accurately reflect the student's ability to perform that task.

Assessment methods will include:

- Observation
- Listening
- Interviews
- Discussions
- Work Samples
- Tests

All teaching/learning programs are based on outcomes and indicators from the syllabus documents for each KLA. Selected work samples and tests will be kept in a student portfolio which will document how each student has progressed throughout the year. The outcomes/indicators on portfolio samples will be used to provide evidence of student achievement for each subject on half yearly and yearly report cards. This way there is a direct link between programs, portfolios and school report cards which relates back to the NSW Board of Studies syllabus documents.

Feedback is given to parents by Parent/Teacher interviews in terms one and three; half yearly reports in term two and yearly reports and interviews in term four.

To comply with new government requirements student reports will:

- Be provided at least twice per year
- Be timely
- Deal with academic and non – academic learning
- Be in plain language to be readily understood by parents and guardians
- Be confidential
- Maintain the privacy of students
- Be followed by opportunity for discussion between the child, parents/guardians and teachers
- Give constructive advice about supporting the child's further progress at school
- Include for each subject studied, an assessment grading of A, B, C, D or E, clearly designed against specific standards.
- Include the child's achievement relative to the achievement of the child's peer group at the school.

If a child undertakes a standard assessment in reading, writing, spelling and numeracy at Year 3, 5, 7, 9, one of the student reports for the year must include:

- The result of that assessment against appropriate national benchmarks
- The result of that assessment against achievement levels or bands
- The average achievement of the child's peer group at the school against achievement levels or bands